

Substantive Change Report
by European Association of Establishments for Veterinary Education
(EAEVE)

Register Committee
24/03/2021

Ref. RC29/C58

Ver. 1.0

Date 2021-03-24

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Decision of:	18/03/2021
Report received on:	27/01/2021
Agency registered since:	01/04/2018
Last external review report:	04/2018
Registration until:	30/04/2023
Absented themselves from decision-making:	Not applicable
Attachments:	<ul style="list-style-type: none"> 1. Substantive Change Report, 27/01/2021 2. Clarification request minutes, 01/03/2021

1. The Register Committee considered the Substantive Change Report of 27/01/2021.
2. The Register Committee took note of EAEVE’s updated standards and procedures adopted in 2019 and further amended in 2020.
3. Based on the information provided in the Substantive Change Report, EAEVE’s Statute (2019), Manual of Standard Operating Procedure (2016), Manual of Standard Operating Procedure (2019), ESEVT Expert Application and Acceptance Procedure (2019) and the video call with the agency, the Register Committee concluded that the newly developed SOP 2019 largely follows the ESG.
4. With regard to ESG standard 2.1, the Register Committee welcomed the efforts to mainstream the ESG elements directly into the standards and thus to overcome the duplication created by the previous “add-on” approach. **The next external review of EAEVE should address this major shift in detail and analyse how effective the new approach is in addressing the standards of ESG Part 1 in practice.**
5. **The next external review should further pay attention to the consistency in implementation (2.3) and decision-making on outcomes (2.5) under the new SOP.**
6. The absence of publication of reports from EAEVE’s activity “Consultative visitations”, however, continues to be an issue that concerns the Committee. The standard (ESG 2.6) requires the publication of all reports that the agency produces as outcome from its activities. EAEVE therefore remains in partial compliance with the

standard only, as the practice has not changed since EAEVE's admission to the Register.

7. As currently the agency is discussing the possibility of publishing such reports, the Register Committee will be keen to receive information on changes to that effect in a timely manner.

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Reference #	19038512
Status	Complete
Login Username	Ana Bravo
Login Email	ana.bravo@usc.es
Agency name	European Association of Establishments for Veterinary Education (EAEVE)
Expiry of registration	30/04/2023
Contact person	Zsuzsanna Nagy
Phone	+43-1-512 33 94
Email	office@eaeve.org
Is the change you are reporting a merger that involves other organisations than the reporting agency/ies mentioned above (i.e. that are not registered on EQAR)?	No
A. Has the organisational identity of the registered agency changed? This might include: changes to the legal form or status; merger with/into another body/entity, another body/entity becoming part of the agency; changes in parent entity, if applicable; liquidation, bankruptcy or similar proceedings.	No
B. Has the organisational structure changed? This might include: role or composition of governing or managing bodies (only changes of the general composition/membership categories – there is no need to report regular changes of individuals, e.g. when their	Yes

terms end); establishment or discontinuing of governing or managing bodies; major/dramatic changes in the staffing or financial situation; outsourcing of activities with significant relevance for the agency's external quality assurance activities.

Please describe the changes in the agency's organisational structure:

Since the EQAR register of EAEVE in 2018, the categories of membership as laid out and referred to in Articles 4-8 of the EAEVE's statutes were changed and modified by the General Assembly in 2019. The first objective was to link the members' membership category to their location inside or outside of Europe in consideration to the increasing number of requests to become members of EAEVE (within and outside of Europe) and thus be evaluated by the ESEVT. The second objective was to make the membership categories more consistent with the SOP 2019 and better understandable for the public. So, whereas before there were two categories of membership ("Full" and "Affiliate" members), since 30th May 2019, there are now three categories: "Full members", "Candidate members" and "Associates". The first two categories refer to European Establishments, as defined by the Council of Europe:

"FULL MEMBERS" "have been approved/accredited or conditionally approved/accredited by ESEVT"

"CANDIDATE MEMBERS" are either new members, who "have applied for Candidate membership through ExCom after completing an ESEVT Consultative Visitation and have been admitted by the Executive Committee", or "have been reclassified to Candidate membership by the EAEVE General Assembly following Article 7"

"ASSOCIATES": are non-European Establishments who have applied for Associate membership through the Executive Committee after completing an ESEVT Consultative Visitation and have been admitted by the Executive Committee.

For further information you may consult the articles 4 to 8 of EAEVE's statutes 2019 (Annex 1 to this online reporting form).

Are there new types of activities?

No

Are there changes in existing activities (e.g. changes to their methodology, criteria or procedures)?

Yes

Have some or all existing activities been discontinued?

No

Please describe the following key aspects of the new and changed activities: purposes and development of the activity, involvement of stakeholders (ESG 2.2) criteria used, how they were developed, measures implemented to ensure consistency, how ESG 1.1 – 1.10 are reflected in the criteria (ESG 2.1 & 2.5) review team composition, selection, appointment and training of reviewers (ESG 2.4) site visits (ESG 2.3) publication of reports (ESG 2.6) follow-up (ESG 2.3) appeals system (ESG 2.7) embedding in thematic analyses and internal quality assurance of the agency (ESG 3.4 & 3.6) For new activities, please explain if they were developed from scratch or on the basis of existing activities that were subject to the last external review.

The agency (EAEVE) has updated the Standard Operating Procedures (SOP) which sets out the rules for all the accreditation activity undertaken by the European System of Evaluation of Veterinary Training (ESEVT); the key aspects of the new and changed update are described as follows:

i. The purposes for the updating of the SOP were to conform to the recommendations of the ENQA review in 2017; to correct inaccuracies and ambiguities in the SOP 2016; to consider recent enhancements in Veterinary Education; and to be in line with the cyclical review of the ESEVT and its permanent improvement. Before the approval of the new SOP 2019, in line with ESG 2.2, all relevant stakeholders were involved in the process: EAEVE members, all EAEVE committee members and partner organisations, e.g. Federation of Veterinarians of Europe (FVE), Union of European Veterinary Practitioners (UEVP), Union of European Veterinary Hygienists (UEVH), European Veterinarians in Education, Research and Industry (EVERI), European Association of State Veterinary Officers (EASVO), European Board of Veterinary Specialisation (EBVS), International Veterinary Students Association (IVSA), and ENQA Office. The SOP 2019 was harmonised with the Royal College of Veterinary Surgeons agency (RCVS), a member of ENQA and EQAR.

ii. Regarding the ESG 2.5 (criteria for outcomes), in the SOP 2016 (Annex 2 to this online reporting form), the explicit 90 criteria (substandards or rubrics) used to reach the accreditation outcome were grouped in 11 standards, and the 10 standards of ESG 2015 Part 1 (ESG 1.1-1-10) were included under standard 11 (Outcome Assessment and Quality Assurance) (see SOP 2016 Chapter 3 and Annex 3). In the new SOP 2019 (Annex 3 to this online reporting form), the criteria (substandards) were reduced to 55, improving its scoring and traceability, and grouped in 10 standards, by removing Standard 11 and integrating the standards referred to ESG 1.1-1.10 into the remaining 10 standards, as recommended by ENQA report (see SOP 2019 Chapter 3 and Annex 3). Also, the Indicators used to score the compliance of the Establishment with some substandards were revised to clearly define all parameters (see SOP 23019, Annex 4). Moreover, the list of Day one Competences (D1C) referred to in some of the substandards, were amended with input from stakeholders, through the European Coordinating Committee on Veterinary Education (see SOP 2019, Annex 2).

To ensure consistency of the modification in the criteria used, a permanent SOP Working Group was established, with student representation, that prepared several versions of the SOP 2019 after integrating the amendments received between May 2018 and March 2019, from all the stakeholders listed ahead. To ensure effectiveness of the internal QA processes (ESG 2.1), the whole process of updating of the SOP was revised and audited by the EAEVE Committee on Internal Quality Assurance (CIQA). Also revised, were new internal rules for the EAEVE office, which have

been put in place for handling and reporting on the post-Visitation Questionnaires.

iii. A major consequence of the changes referred in (ii) concerning the selection of team members, is that all reviewers must have some knowledge of the QA standards ESG1.1 to 1.10 and a more experienced QA expert will always and specifically be appointed as a member of the review team. Training for all candidate experts by successfully completing a compulsory E-learning course is in place, and a more formal on-site training and assessment of New Visitors by the Coordinator is addressed. More information is available on the website:

https://www.eaeve.org/fileadmin/downloads/Experts/ESEVT_Expert_Application_and_Acceptance_Procedure_approved_by_ExCom_on_31_January_2019.pdf. Moreover, an ESEVT Visitor Competency Framework was developed and approved in 2018, to better define the requisites of visitors and to improve the E-learning training course for visitors, that now has a measure of QA within it. To improve the selection of the students acting as reviewers, a formal procedure has been agreed with the International Veterinary Students Association (IVSA) and addressed in the MoU EAEVE/IVSA 2020

(https://eaeve.org/fileadmin/downloads/Experts/IVSA_Memorandum_2020_signed_by_IVSA_and_SM.pdf). Since each student takes part in a maximum of two site Visitations, a specific E-learning has been developed for them. Moreover, a formal procedure for observers during ESEVT Visitations has also been adopted (see SOP Annex 18).

iv. In the implementation of the ESEVT (ESG 2.3), site visits programme, adapting the number of the separate meetings with the relevant responsible persons for the 10 ESEVT standards (see Annexes 7, 10, and 12 of the SOP 2019). The schedule of visitations is better harmonised, with a more efficient organisation of social events, avoiding delayed arrival or premature departure of reviewers, as well as a guarantee of an expert's insurance, including travelling. To better help the Candidate Members for preparing for their first ESEVT Visitation, a facultative 'Information Visit' has been created and the 'Consultative Visitation' has become compulsory (SOP 2019, Chapter 2).

v. Regarding the Publication of reports (ESG 2.6), the guidelines and templates for writing the Self Evaluation Report SER and the Evaluation Report were adapted to guarantee consistency and traceability with the 10 standards and 55 substandards applied in the ESEVT visitations (see Annexes 6, 8, 9, 11 and 13 of the SOP 2019); also, a first visitation report based on the SER should be drafted by the team reviewers before the start of the visitation (see SOP 2019, Chapter 2 and Annex 8).

vi. About the follow-up in the implementation of the ESEVT (ESG 2.3), accreditation is valid for a reduced period (7 instead of 10 years) from the date of the (full) Visitation (see SOP 2019, Chapter

2), and in case of major issues identified by the Interim Report, the outcome decision body (European Committee on Veterinary Education, ECOVE) may act as a last resort and decide to change the Establishment's status (in this case, in the SOP 2016, ECOVE may send only a warning to the Establishment) (see SOP 2019, Chapter 2 and Annex 14).

vii. The complaints process (ESG 2.7) appears now as a separate type of procedure (1.9) to the appeals process (1.8) and as mentioned in (ii), a more formal QA procedure for handling, analysing, and reporting on the Post-Visitation Questionnaires has been established.

viii. EAEVE's embedding in thematic analyses (ESG 3.4) is maintained and increased with regularly published reports that describe and analyse the general findings of the application of the ESEVT; also, a new system wide analysis was developed for the period 2016-2019 (<https://www.eaeve.org/esevt/system-wide-analysis.html>). In addition, as recommended in the ENQA report, EAEVE strengthened its thematic analysis by selecting specific themes on Veterinary Education from those proposed by the participants to the EAEVE General Assemblies; for instance, an Educational Day was organised in 2016 on "Planning for future upgrades to facilities", and in 2018 the thematic topic was "E-learning, Massive Open Online Courses (MOOC) and IT as a support to face-to-face education and hands-on training".

A working group has been recently created to propose an E-learning/MOOC on Artificial Intelligence in Veterinary education and in Veterinary Medicine (Digital Health).

As acknowledged by the ENQA report, EAEVE has a strong commitment to internal quality assurance (ESG 3.6) and the new SOP 2019 continues to prove that EAEVE has taken a serious account of results concerning its own internal quality assurance system.

Item #55	Annex_1_EAEVE_Statutes_2019.pdf (677k)
Item #56	Annex_2_ESEVT_SOP_2016.pdf (1809k)
Item #57	Annex_3_ESEVT_SOP_2019.pdf (1909k)
Last Update	2021-01-26 21:16:57
Start Time	2021-01-26 21:05:14
Finish Time	2021-01-26 21:16:57

Change report by The European Association of Establishments for Veterinary Education (EAEVE)

Minutes of Video Call

Register Committee

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Date of the conversation:	01/03/2021
Representative of EAEVE:	1. Ana Maria Bravo Moral (Former president) 2. Genevieve Matthews (Secretary)
Representative of EQAR:	Aleksandra Zhivkovikj

1. EAEVE has submitted a change report on 27/01/2021.
2. In order to prepare the deliberations of the Register Committee on the statements in the report and activities within the scope of the ESG, EQAR contacted EAEVE via video call to clarify the matters below.
3. EAEVE agreed to clarify the matters by means of a video call.
4. In the Change report, EAEVE informed EQAR that it has introduced facultative "Information visit" for Candidate members. As information on the matter could not be found in the enclosed documentation, EQAR sought clarification on the nature and content of the "Information visit".
5. "Information visit" is a non formal activity in which the coordinator of the review explains the review process to the establishment's representatives, sharing information on the time and schedule, areas of interest, role of the coordinator, number of experts involved, how to prepare for the visitation etc. The undertaking does not involve visitation of the establishment by a panel of experts, but rather a simple informative meeting.
6. EAEVE informed that it will be re-considering the terminology of the process as it finds the term `visit` misleading for the general public.
7. EAEVE additionally reported that formerly facultative "Consultative visitations" have become obligatory for all Candidate members. These meetings will keep the `pre-preliminary step` status of the full review visits.
8. In response to the issue raised under ESG 2.6 in EAEVE's decision for Registration, the agency confirmed that consultative visits' reports remain internal in the new SOP. However, further changes to the visitations, including possible publication of reports, are under discussion. EQAR expects that the agency reports further on this.
9. EAEVE committed to informing EQAR in more timely manner for future changes, taking in consideration the frequent nature of the technical

updates of the SOP. It is expected that EAEVE will do major evaluation of the implementation of SOP 2019 in 2023, and depending on the outcomes, major changes of the SOP might follow.

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