



Call for Candidates

Committee on Internal Quality Assessment (CIQA)

The European Association of Establishments for Veterinary Education (EAEVE) is looking for a suitable individual to fill a position in CIQA.

CIQA member will be elected in June 2023 by the General Assembly (GA), comprising of Deans (or equivalent) of EAEVE member Establishments. CIQA member will be elected for 3 years, re-election can take place once.

1. Responsibilities

As laid down in EAEVE's '[Policy for Assurance of Quality](#)', CIQA is an independent body, accountable to the GA, consisting of 5 members not involved in any other EAEVE governance bodies.

As laid down in the [CIQA Rules of Operation](#), CIQA's main responsibility is to direct the development, implementation, revision and improvement of quality assurance issues in the European System of Evaluation of Veterinary Training (ESEVT) by means of:

- Looking for an equal application of the ESEVT system to all the members without any type of discrimination and to check potential conflicts of interest;
- Verifying if the application of no-conflict of interest mechanism is in accordance with Annex 15 of the SOP for ESEVT Experts and with the ECOVE Rules of Operation for ECOVE members;
- Verifying if the composition of the Visitation Teams is in accordance with Chapter 2, point 1.2. of the SOP;
- Reviewing effective management of and the reaction/action to the Post Visitation Questionnaires;
- Performing a critical review on the development, results and persons involved in all steps of the annual evaluation processes, including the final decisions taken by the European Committee of Veterinary Education (ECOVE); the review should include as a minimum an evaluation of the procedures followed during the on-site Visitations, the composition and quality of the Final Visitation Reports and the QA feedback from VEEs and Team Members;



- Informing the ExCom, the Director of ESEVT and the EAEVE President about the outcomes of the meetings;
- Reviewing effective management of the ESEVT-related tasks carried out by the Office by checking that the procedures outlined in the ESEVT SOP are adhered to;
- Presenting to the EAEVE GA an annual report on the fulfilment of the policies and objectives of internal quality assessment and management and on the proposals and measures taken for improvement.

2. Required Profile

Candidate CIQA members must be qualified in QA (may also come from outside Veterinary Education), should be closely aligned with an accredited/approved VEE and should have passed at least two on-site EAEVE Visitations within the past five years. CIQA members can participate in ESEVT Visitations, CIQA membership, however, is not compatible with membership of ExCom or ECOVE.

Candidates are asked to submit their application, including a motivation letter and CV in writing to the EAEVE Office (office@eaeve.org) by 10th April 2023.

If you have any questions about CIQA and its membership, the EAEVE Office remains at your disposal.

Vienna, 16.02.2023