Procedure for Postponement of a Visitation Approved by ExCom on 12.12.2023

Procedure for Postponement of a Visitation

In the event of an unexpected event that could seriously affect the completion of the Visitation or the safety and health of the Visitation Team, the Head of Veterinary Education Establishment (VEE) or the Chairperson and Coordinator may request the ESEVT Director to postpone the Visitation.

The reasoned email will be sent by the VEE's Head or by the Chairperson to the ESEVT Director and the EAEVE Office, which will forward if to ECOVE.

ECOVE will decide whether or not the reason for the request for postponement can be considered as a case of force majeure.

The ESEVT Director informs the VEE about the ECOVE decision.

Following the decision to postpone the Visitation, the EAEVE Office will inform the members of the Visitation team and contact the VEE to set a prospective date for the Visitation, which will be endorsed by ECOVE. In the event of postponement of a Visitation, all travel costs shall be borne by the VEE.

Postponement of a Visitation, even in case of force majeure, does not prevent the VEE from falling into the category of 'Non-Accreditation status because of end of granted status exceeded'.

In agreement with the Annex 5 of the SOP, the penalty fee for visitation postponement not linked to force majeure is $4.000 \in$.



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Tracking system

Procedure for Postponement of a Visitation

	Prepared by:	Reviewed by:	Approved by:
Name:	Director of ESEVT, Prof. Pierre Lekeux	Coordinators' group, CIQA,	EAEVE ExCom
Date:	01/11/2016	Between 01/11/2016 and 30/10/2017	On 23/11/2016

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2	Director of ESEVT, Prof. Pierre Lekeux	24/08/2023	EAEVE ExCom	12/12/2023
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