
Report of the Committee on Internal Quality Assurance

General Assembly of the European Association of Establishments for Veterinary Education (EAEVE)

Paris, 2024

The Committee on Internal Quality Assurance (CIQA) is a standing committee of the European Association of Establishments for Veterinary Education (EAEVE). As the internal quality assurance (QA) of an accreditation agency is a prerequisite for a trustworthy, reliable, and transparent evaluation, EAEVE established CIQA at the General Assembly (GA) in 2009. The main responsibility of CIQA is to lead the development, implementation, revision and improvement of QA issues in the European System of Evaluation of Veterinary Training (ESEVT). The activities of CIQA are defined in the “CIQA Rules of Operation”, which was revised in 2021 and updated in 2023. These activities include the presentation of an annual report to the EAEVE GA on the fulfilment of policy and objectives of internal quality assessment and management, and on the proposals and actions taken for improvement. The regular activities of CIQA include the evaluation of the post-GA feedback, the evaluation of the Post-Visitation Feedback, the evaluation of the Visitation teams’ composition, the review of EAEVE yearly activities and the review of the annual outcomes of the ESEVT.

This Report summarises the work of the CIQA since the 36th GA, which was held on 8 June 2023. Both face-to-face and online meetings as well as email correspondence have been used to good effect. CIQA has also exchanged views and information with the President of EAEVE, the Director of ESEVT and the Executive Committee (ExCom) at relevant points.

1. Dates of CIQA meetings

- 27th CIQA Meeting 6 June 2023, hybrid in Leipzig,
- 28th CIQA Meeting 13 November 2023, online;
- 29th CIQA Meeting 1 March 2024, online;
- Extraordinary CIQA Meeting 8 March 2024, online;
- 30th CIQA Meeting 28 May 2024, hybrid in Paris.

2. CIQA internal issues

- Update of the CIQA Rules of Operation
- Update of the CIQA Quality Improvement Action Plan 2019-2023
- Election of new CIQA member by ExCom
- Election of new CIQA Chairperson
- Acknowledgement of and discussion on documents approved by ExCom
- Receiving ExCom’s feedback to CIQA’s suggestions
- Providing feedback from CIQA to ExCom

3. Regular activities of CIQA

- Revision of the ESEVT Teams' Composition 2022-2023
- Revision of the Post-Visitation feedbacks (May 2023 - April 2024)
- Revision of the post-GA 2023 feedback
- Updating the publications on the EAEVE website (December, May)
- Review of the outcomes of ESEVT 2023
- Review of the summary of EAEVE's activities
- Preparation of a summary on the outcome of ESEVT Visitations
- Discussion and acceptance of CIQA's annual report to the GA 2024

4. Action points completed, ad hoc tasks and measures taken for improvement

- CIQA analysed the Post-GA 2023 feedback and made proposals to ExCom on the topics for the 2024 Educational Day
- All Post-Visitation Feedback was thoroughly analysed and summarized, and measures were taken to inform the Director of ESEVT and ExCom on relevant issues
- Revision of the Memorandum of Understanding with IVSA
- Revision of the letter from EAEVE concerning GDPR
- Revision of the Mid-term Analysis of the Strategic Plan & SWOT analysis 2020-2025
- Discussion on developing new communication means with members
- Revision & feedback on the updated E-learning course for experts
- Follow-up of ENQA External Review Report 2022
- Analysis of and formation of common standing on a case related to the Code of Conduct

Conclusions of CIQA

- EAEVE is working in line with established and documented procedures, and these have been continuously updated.
- CIQA's analyses and suggestions have had an impact on the development of activities within EAEVE and ESEVT, such as the midterm analysis of the strategic plan.
- The Visitation teams were assembled according to approved procedures, with minor deviations due to last-minute changes. However, the number of last-minute changes has slightly increased, and this tendency needs to be monitored.
- All experts who participated in Visitations had successfully completed the E-learning course and declared their lack of conflict of interest.
- CIQA needs to be involved in the actions necessary to follow up ENQA and EQAR recommendations.
- The GA 2023 was carried out successfully.

Overall, CIQA is able to verify that EAEVE is carrying out its activities in a responsible way, in line with established and well-documented procedures, which are continuously developed. Any temporary and necessary changes to procedures have been justified and carried out in such a way that the ESEVT system continues to be equally applied to all member VEEs.

Budapest, 15 April 2024
Éva Orbán, Chairperson of CIQA